

Operational Control Document	
<b>A. Significant OSH Hazard:</b> Electrical	<b>B. Objective(s):</b> (1) Comply with applicable regulations and other requirements & (2) protect Logistics Center personnel from serious electrical & stored energy hazards
<b>C. Document Control Code:</b> AML30-OC-3.1-2	
<b>D. Date:</b> June 16, 2009 (Original)	
<b>Revision Date:</b>	
<ul style="list-style-type: none"> <li>September 16, 2009: <b>Annual Review.</b> Added AML-2000 LOTO WIs to Section 3 &amp; made associated updates to Sections 7 &amp; 8.</li> <li>March 14, 2011: <b>Annual Review.</b> Updated Top Management name.</li> <li>March 16, 2012: <b>Annual Review.</b> Updated Sections 5 &amp; 6.</li> </ul>	
<b>1. Source of Hazard (activities):</b> The sources can include activities such as, but not limited to, erecting, installing, constructing, repairing, adjusting, inspecting, cleaning, operating, or maintaining FAA radar and/or test equipment. The energy sources include, but are not limited to, electrical, mechanical, hydraulic, pneumatic, chemical, radiation, thermal, compressed air, energy stored in springs, and potential energy from suspended parts (i.e., gravity).	
<b>2. Legal and Other Requirements (specific to activities):</b>	
<ul style="list-style-type: none"> <li>Refer to Section 5 of MMAC-OSHMP-3.1, Legal &amp; Other Requirements.</li> <li>Technical Manuals for Equipment</li> <li>Logistics Center Support Contracts</li> </ul>	
<b>3. Operational Controls (such as engineering, administrative where applicable):</b>	
WI-30-09-16	WI-AML-OHS-1910.147-002
WI-AML-OHS-1910.147-003	WI-AML-OHS-1910.147-004
WI8000 Lockout/Tagout	AML-4000 Lockout/Tagout Work Instructions
AML-7000 Lockout/Tagout Work Instructions	AML-2000 Lockout/Tagout Work Instructions
<b>4. Maintenance plan(s) for the operational controls:</b>	
<ul style="list-style-type: none"> <li>Operational controls shall be reviewed at least annually by the Logistics Center's designated EMS coordinator.</li> </ul>	
<b>5. Actions to be taken if controls fail:</b>	
<ul style="list-style-type: none"> <li>Complete AC Form 3900-11 form and submit to AMP-100 if there is a mishap or near-miss. Conduct any associated refresher training.</li> </ul>	
<b>6. Record(s):</b>	
<ul style="list-style-type: none"> <li>Maintain training records for all affected Logistics Center employees.</li> </ul>	
<b>7. Responsibility:</b>	
<b>Controls (from Section 3 above)</b>	<b>Responsible Individual</b>
WI-30-09-16	Logistics Center EOSH Coordinator
WI-AML-OHS-1910.147-002	Logistics Center EOSH Coordinator
WI-AML-OHS-1910.147-003	Logistics Center EOSH Coordinator
WI-AML-OHS-1910.147-004	Logistics Center EOSH Coordinator
AML-2000 Lockout/Tagout Work Instructions	AML-2000 OSH POC
AML-4000 Lockout/Tagout Work Instructions	AML-4000 OSH POC
AML-7000 Lockout/Tagout Work Instructions	AML-7000 OSH POC
WI8000 Lockout/Tagout	AML-8000 OSH POC

8. Competency (as evidenced by training, experience, or education.)	
Title or Name	Competence
Logistics Center EOSH Coordinator	Certified Safety Professional
AML-2000 OSH POC	Safety Training & Experience
AML-4000 OSH POC	Safety Training & Experience
AML-7000 OSH POC	Safety Training & Experience
AML-8000 OSH POC	Safety Training & Experience
Authorization <i>Michelle Coppedge</i>	Date <i>3/20/12</i>
Top Management Michelle Coppedge	

Operational Control Document	
<b>A. Significant OSH Hazard:</b> Fire/Heat	<b>B. Objective(s):</b> (1) Comply with applicable regulations and other requirements & (2) protect Logistics Center personnel from serious fire/heat hazards
<b>C. Document Control Code:</b> AML30-OC-6.1-1	
<b>D. Date:</b> June 16, 2009 (Original)	
<b>Revision Date:</b> <ul style="list-style-type: none"> <li>February 1, 2010: <b>Annual Review.</b> Changed Section 2 to refer to MMAC OSHMP and updated Authorization section.</li> <li>March 14, 2011: <b>Annual Review.</b> Updated WIs in Section 3.</li> <li>March 16, 2012: <b>Annual Review.</b> Updated Sections 5, 6, &amp; 8.</li> </ul>	
<b>1. Source of Hazard (activities):</b> <ul style="list-style-type: none"> <li>Welding, Cutting, &amp; Brazing</li> <li>Use of Flammable Items</li> <li>Chemical Storage</li> <li>Storage of Combustible Items</li> </ul>	
<b>2. Legal and Other Requirements (specific to activities):</b> <ul style="list-style-type: none"> <li>Refer to Section 5 of MMAC-OSHMP-6.1, Legal &amp; Other Requirements.</li> <li>Logistics Center Support Contracts</li> </ul>	
<b>3. Operational Controls (such as engineering, administrative where applicable):</b>	
WI-4020-04-00000003	WI-4000-07-000000XX Series
<b>4. Maintenance plan(s) for the operational controls:</b>	
<ul style="list-style-type: none"> <li>Operational controls shall be reviewed at least annually by the Logistics Center's designated OSHMS coordinator.</li> </ul>	
<b>5. Actions to be taken if controls fail:</b>	
<ul style="list-style-type: none"> <li>Complete AC Form 3900-11 form and submit to AMP-100 in the event of a mishap or near-miss. Call the emergency hot line (x4-3444) in the event of a fire.</li> </ul>	
<b>6. Record(s):</b>	
<ul style="list-style-type: none"> <li>Maintain training records for all affected Logistics Center employees.</li> </ul>	
<b>7. Responsibility:</b>	
<b>Controls (from Section 3 above)</b>	<b>Responsible Individual</b>
AML-4000 Work Instructions (WIs)	AML-4000 OSH POC
<b>8. Competency (as evidenced by training, experience, or education.)</b>	
<b>Title or Name</b>	<b>Competence</b>
AML-4000 OSH POC	Safety Training & Experience
Logistics Center EOSH Coordinator	Certified Safety Professional, Registered Environmental Manager
<b>Authorization</b> <i>Michelle Coppedge</i>	<b>Date</b> <i>3/20/12</i>
<b>Top Management</b> Michelle Coppedge	

Operational Control Document	
<b>A. Significant OSH Hazard:</b> Noise	<b>B. Objective(s):</b> Maintain Compliance with applicable Federal and other requirements.
<b>C. Document Control Code:</b> AML30-OC-7.1-1	
<b>D. Date:</b> June 16, 2009 (Original)	
<b>Revision Date:</b>	
<ul style="list-style-type: none"> <li>February 1, 2010: <b>Annual Review</b> – Changed Section 2 to refer to MMAC OSHMP and updated Authorization section.</li> <li>April 5, 2011: <b>Annual Review</b> – Updated Section 8 Competence.</li> <li>March 16, 2012: <b>Annual Review</b> – Updated Sections 5, 7, &amp; 8.</li> </ul>	
<b>1. Source of Hazard (activities):</b> Hazardous noise can include, but is not limited to, noise generated by machine operations, metal fabrication, woodworking equipment operation, pneumatic tool operation, power tool operation, impact tool operation, running and idling vehicles, and start-up & operation of generators.	
<b>2. Legal and Other Requirements (specific to activities):</b>	
<ul style="list-style-type: none"> <li>Refer to Section 5 of MMAC-OSHMP-7.1, Legal &amp; Other Requirements.</li> <li>Logistics Center Support Contracts</li> </ul>	
<b>3. Operational Controls (such as engineering, administrative where applicable):</b>	
<ul style="list-style-type: none"> <li>Use appropriate hearing protection for the job task.</li> <li>Provide employees with adequate hearing protection from hazardous noise levels and enforce the use of appropriate hearing protection.</li> <li>Notify AMP-100 of any equipment procurements, new work processed, or change in operations or work environments that may expose individuals to hazardous noise levels.</li> <li>Ensure that employees enrolled in the Hearing Conservation Program comply with required baseline, periodic, and exit (termination) audiometric testing and required annual training.</li> <li>Ensure that facilities and equipment that may expose employees to hazardous noise levels have proper warning signage posted.</li> </ul>	
<b>4. Maintenance plan(s) for the operational controls:</b>	
<ul style="list-style-type: none"> <li>Operational controls shall be reviewed at least annually by the Logistics Center's designated OSHMS coordinator.</li> <li>Review organization personnel enrolled in the Hearing Conservation Program at least annually.</li> </ul>	
<b>5. Actions to be taken if controls fail:</b>	
<ul style="list-style-type: none"> <li>Review any associated training requirements. Complete AC Form 3900-11 form and submit to AMP-100 in the event of a mishap or near-miss.</li> </ul>	
<b>6. Record(s):</b>	
<ul style="list-style-type: none"> <li>Maintain training records for all affected Logistics Center employees.</li> </ul>	
<b>7. Responsibility:</b>	
<b>Controls (from Section 3 above)</b>	<b>Responsible Individual</b>
All	Logistics Center's EOSH Coordinator
All	Affected Employees
<b>8. Competency (as evidenced by training, experience, or education.)</b>	
<b>Title or Name</b>	<b>Competence</b>
Logistics Center EOSH Coordinator	Certified Safety Professional, Registered Environmental Manager
Affected Employees	Training & Experience
<b>Authorization</b> <i>Michelle Coppedge</i>	
<b>Top Management</b> Michelle Coppedge	<b>Date</b> 3/20/12

Operational Control Document	
<b>A. Significant OSH Hazard:</b> Physical	<b>B. Objective(s):</b> Comply with applicable regulations and other requirements
<b>C. Document Control Code:</b> AML30-OC-8.1-1	
<b>D. Date:</b> June 16, 2009 (Original)	
<b>Revision Date:</b> <ul style="list-style-type: none"> <li>February 1, 2010: <b>Annual Review</b> – Changed Section 2 to refer to MMAC OSHMP, updated Authorization section, and added a requirement to Section 5.</li> <li>April 5, 2011: <b>Annual Review</b> – Updated Sections 3 and 8 (Competence).</li> <li>February 28, 2012: <b>Annual Review</b> – Updated Sections 3, 5, and 6.</li> </ul>	
<b>1. Source of Hazard (activities):</b> <ul style="list-style-type: none"> <li>Forklift Operations</li> </ul>	
<b>2. Legal and Other Requirements (specific to activities):</b> <ul style="list-style-type: none"> <li>Refer to Section 5 of MMAC-OSHMP-8.1, Legal &amp; Other Requirements.</li> <li>Logistics Center Support Contracts</li> </ul>	
<b>3. Operational Controls (such as engineering or administrative where applicable):</b> <ul style="list-style-type: none"> <li>Operate forklifts in accordance with site-specific operating procedures.</li> <li>Ensure that personnel are trained to the appropriate level as required by their work tasks.</li> <li>Conduct daily forklift inspections and complete the appropriate form.</li> <li>Ensure that the equipment is maintained in good, working condition.</li> <li>Supervisors must periodically check – at least annually – the status of their forklift operators' licenses to ensure that they have not expired.</li> </ul>	
<b>4. Maintenance plan(s) for the operational controls:</b> <ul style="list-style-type: none"> <li>Operational controls shall be reviewed at least annually by the Logistics Center's designated OSHMS coordinator.</li> </ul>	
<b>5. Actions to be taken if controls fail:</b> <ul style="list-style-type: none"> <li>Complete an AC Form 3900-11 in the event of an injury, near miss, or property damage.</li> <li>Contact AMP-100A for refresher training.</li> </ul>	
<b>6. Record(s):</b> (1) Records of Forklift Operator Training and (2) MMAC Forklift License	
<b>7. Responsibility:</b>	
<b>Controls (from Section 3 above)</b>	<b>Responsible individual</b>
Operate forklifts in accordance with site-specific operating procedures.	Forklift Operators
Ensure that personnel are trained to the appropriate level as required by their work tasks.	Responsible Branch Management
Conduct daily forklift inspections.	Forklift Operators
Ensure that the equipment is maintained in good, working condition.	Responsible Branch Management
Ensure that forklift licenses have not expired.	Responsible Branch Management
<b>8. Competency (as evidenced by training, experience, or education.)</b>	
<b>Title or Name</b>	<b>Competence</b>
Logistics Center EOSH Coordinator	Certified Safety Professional, Registered Environmental Manager
Forklift Operators	Forklift Operator Training
Responsible Branch Management	Safety Training
<b>Authorization</b> <i>Michelle Coppedge</i>	<b>Date</b> <i>2/28/12</i>
<b>Top Management</b> Michelle Coppedge	

Operational Control Document	
<b>A. Significant OSH Hazard:</b> Physical	<b>B. Objective(s):</b> (1) Comply with applicable regulations and other requirements & (2) protect Logistics Center personnel from serious physical hazards
<b>C. Document Control Code:</b> AML30-OC-8.1-3	
<b>D. Date:</b> June 17, 2009 (Original)	
<b>Revision Date:</b> <ul style="list-style-type: none"> <li>September 15, 2009: <b>Annual Review</b> – Update Section 2. Remove “frequent” from Sections 3 and 7.</li> <li>April 5, 2011: <b>Annual Review</b> – Update Section 8 Competence and Authorization.</li> <li>March 16, 2012: <b>Annual Review</b> – Updated Sections 5 &amp; 6.</li> </ul>	
<b>1. Source of Hazard (activities):</b> <ul style="list-style-type: none"> <li>Maintenance activities with hand tools, power tools, and shop equipment that can produce cuts, abrasions, and pinch points.</li> <li>Flying debris from machines, tools, or the use of compressed air.</li> </ul>	
<b>2. Legal and Other Requirements (specific to activities):</b> <ul style="list-style-type: none"> <li>Refer to Section 5 of MMAC-OSHMP-8.1, Legal &amp; Other Requirements.</li> <li>Logistics Center Support Contracts</li> </ul>	
<b>3. Operational Controls (such as engineering, administrative where applicable):</b> <ul style="list-style-type: none"> <li>Operate tools and equipment according to manufacturer’s recommendations.</li> <li>Perform preventative maintenance according to the manufacturer’s recommendations.</li> <li>Ensure that personnel are trained to the appropriate level as required by their work tasks.</li> <li>Inspect tools &amp; equipment prior to use in accordance 29 CFR 1910 Subpart O, Machinery and Machine Guarding (e.g., point of operation guarding installed as appropriate, machines designed for fixed location are anchored in place, automatic shutoffs for machinery).</li> <li>Wear personal protective equipment (PPE) when necessary.</li> </ul>	
AML-4000 Reminder of Safe Working Attire Standards	W1-4020-03-00000007
<b>4. Maintenance plan(s) for the operational controls:</b> <ul style="list-style-type: none"> <li>Operational controls shall be reviewed at least annually by the Logistics Center’s designated OSHMS coordinator.</li> </ul>	
<b>5. Actions to be taken if controls fail:</b> <ul style="list-style-type: none"> <li>Complete AC Form 3900-11 form and submit to AMP-100 in the event of a mishap or near-miss. Call the emergency hot line (x4-3444) in the event of an emergency.</li> </ul>	
<b>6. Record(s):</b> <ul style="list-style-type: none"> <li>Maintain applicable training records for all affected Logistics Center employees.</li> </ul>	
<b>7. Responsibility:</b>	
<b>Controls (from Section 3 above)</b>	<b>Responsible individual</b>
AML-4000 Work Instructions	AML-4000 OSH POC
Operate tools and equipment according to manufacturer’s recommendations.	Tool/Equipment Operator
Perform preventative maintenance according to the manufacturer’s recommendations.	Tool/Equipment Operator
Ensure that personnel are trained to the appropriate level as required by their work tasks.	Responsible Division or Branch Manager

Inspect tools & equipment prior to use in accordance 29 CFR 1910 Subpart O, Machinery and Machine Guarding (e.g., point of operation guarding installed as appropriate, machines designed for fixed location are anchored in place, automatic shutoffs for machinery).	Division or Branch OSH POC or Logistics Center EOSH Coordinator
Wear personal protective equipment (PPE) when necessary.	Tool/Equipment Operator
<b>8. Competency (as evidenced by training, experience, or education.)</b>	
<b>Title or Name</b>	<b>Competence</b>
Logistics Center EOSH Coordinator	Certified Safety Professional, Registered Environmental Manager
AML-4000 OSH POC	Safety Training & Experience
Tool/Equipment Operator	Safety Training & Experience
Division or Branch OSH POC	Safety Training & Experience
<b>Authorization</b> <i>Michelle Coppedge</i> <b>Date</b> <i>3/20/12</i> <b>Top Management</b> Michelle Coppedge	